

IPA partners seminar

Advance payments

Dubrovnik, 5th February 2013



Programme cofinancé par le Fonds Européen
de Développement Régional

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Development Fund

Advance payments

- Payment of the IPA contribution to the IPA partner shall take 2 forms:
 - On the IPA partner's demand, a pre-financing payment
 - Interim payments
- The pre-financing payment (advance payment) is a new mechanism in the MED programme financial flow

Advance payments

- The advance payment request shall be submitted by the IPA partner concerned itself
- In case of more than one IPA partner within the same project, each IPA partner must submit a different request

Advance payments

- Agreement with IPA delegations in the Selection Committee if advance for all programmed partners, or if there are exceptions
- Pre-financing payment may amount to 10% of the IPA contribution due to the IPA partner:
 - Upon signature of the IPA subsidy contract
 - Evidence that the project has started

Advance payments

- Reduction of 25% of the advance payment with each of the 4 first payment claims
- If partners declare an amount lower than 25% of the advance payment requested:
 - they will not be able to claim a reimbursement in the relevant reporting period
 - the part non deducted will be cumulated to the percentage to be deducted in the following reporting period.

Request for advance payment for IPA partners

- The template will be available in Presage very soon
- Until then, a Word format template will be used to ask for this pre-financing payment
- The Certifying Authority reminds the importance of the correctness of the bank information
- An official document issued by your bank will be requested together with the request for advance

Request for advance payment for IPA partners

Request for advance payment for IPA partners *Demande d'avance pour les partenaires IAP*

→ To be submitted to the Joint Technical Secretariat of the MED Programme
À soumettre au Secrétariat Technique Conjoint du Programme MED

Project acronym

Acronyme du projet

Project reference number

Numéro de référence du projet

Lead Partner

Chef de File

IPA partner concerned

Partenaire IAP concerné

IPA partner's country of origin

Pays d'origine du partenaire IAP

Date of submission of request for advance to the JTS

Date de soumission de la demande d'avancement au STC

Request for advance payment for IPA partners

I. ADVANCE PAYMENT REQUESTED (Example)

IPA Budget of IPA partner	100.000 €
Maximum IPA advance that can be requested (10%)	10.000€
IPA Advance payment requested	10.000€

<u>Reporting period</u>	Amount to be reduced of the relevant payment claim (Example)
1	2.500€
2	2.500€
3	2.500€
4	2.500€

Request for advance payment for IPA partners

III. BANK INFORMATION

Renseignements Bancaires

Name of the bank / Nom de la banque
Address / Adresse
Postal code / Code postal
Town / Ville
Country / Pays
Account number / Numéro de compte
IBAN
SWIFT
National bank code / Code national de la banque
Internal reference (if needed) / Référence interne (si besoin)
Holder of the account / Titulaire du compte

Thank you for your attention!

MED PROGRAMME JTS

**Région Provence-Alpes-Côte d'Azur
27, Place Jules Guesde
13481 Marseille Cedex 20 - France**

Tel: +33 4 91 57 - 52 96 or 51 33

Fax: +33 4 91 57 53 13

E-mail: stc-med@regionpaca.fr

<http://www.programmemed.eu/>